



M.A.S.C. - Meeting Minutes

October 3rd, 2026

The meeting was called to order at 10:07 AM and opened with the Serenity Prayer.

- The 12 Traditions – Trevor C. (No more Excuses & BBTL)
- The 12 Concepts for Service – Fred M. (H&I)
- The Service Prayer – Cynthia C. (Literature Review)
- How MASC Works – Janie P. (Life @ 99)

ANNOUNCEMENTS

We will hear from Jerry and Joel on behalf of The Greater New York Regional Service Office (RSO) and the Board of Directors (BOD) of Narcotics Anonymous

**The RSO is located at: 154 Christopher Street, Suite 1A, New York, NY 10014.
phone at (212) 929-6262.**

(This walk-in office provides local literature, medallions, and community resources. You can also reach the regional helpline by)

Special Address from the RSO & BOD

Regional Service Office (RSO) Report

Jerry — RSO Overview and Services

- The RSO was established in the late 1980s to serve areas, groups, and members.
- The office is located at **154 Christopher Street, Suite 1A, New York, NY 10014.**
- Core services include supplying literature and materials, arranging requested facility insurance, and supporting the Impossible Dream Convention Committee as an RSO subcommittee.
- RSO trusted servants are unpaid, and service positions rotate every two years.
- Jerry emphasized that the RSO exists to serve the fellowship and needs continued member participation and support.
- Members were encouraged to purchase NA literature directly from the RSO so proceeds support the organization. NA does not endorse or affiliate with Choices; Choices buys from the RSO and sets its own resale prices.

Insurance

- The insurance policy renews on **October 15**. The October 10th learning day is covered under the current policy.
- After October 15, certificates should reflect the 2026–2027 policy cycle once the broker issues updated documents.
- Virtual meetings are insured because of risks such as meeting disruptions, harassment, and threats.
- Groups and meetings listed in the Greater New York Regional Meeting List are automatically insured, although a facility may still request a certificate.



Temporary Certificate Process — Solomon W.

- During the transition from the 2025–2026 policy to the 2026–2027 policy, members should **not** request certificates through the regional website.
- For October certificate needs, contact **Solomon W., MASC Chair**, who will serve as the liaison and help groups or events obtain the correct certificate.
- Solomon will notify the area when members may resume requesting certificates through the website.

Insurance Coordination and Coverage Limits

- Areas are encouraged to designate one insurance liaison to maintain direct communication with the RSO and improve response times.
- Jerry acknowledged a delayed response for a Manhattan Area event and explained that familiar liaisons help the office process a high volume of requests more efficiently.
- The RSO is developing a waiver because its insurance does not cover children at recovery meetings or events.
- Pets are not covered unless they are service animals. Owners are responsible for incidents involving uncovered pets.

Impossible Dream 3 Convention

- Members were urged to register early because rates increase over time.
- Meeting the hotel room-block commitment is important to the convention's success.

Board and Volunteer Needs

- The Board of Directors has 10 of 15 positions filled, leaving **five vacancies**. Interested members may contact the RSO by phone or email.
- A part-time special worker was considered, but the estimated cost of approximately **\$30,000** is beyond current finances.
- Additional volunteers are needed to help keep the office open longer.
- Jerry is generally at the RSO on Tuesdays and Saturdays from **9:00 a.m. to 12:00 p.m.**
- Members should call **(212) 929-6262** to confirm hours and staff availability before visiting.

Joel T. — Treasurer's Financial Update

- Joel oversees the finances of the Greater New York Regional Service Office Board of Directors.
- The RSO is moving funds from Apple Bank to a new Chase account because Apple Bank no longer offers weekend access, which conflicts with volunteer service hours.
- Updated banking information will be provided to groups through their RCMs.
- The board plans to require payment of literature-order balances within **30 days**.
- No new literature orders will be accepted from an area until its previous balance is paid in full.



- The payment policy will be formally added to RSO policies over the coming months. Joel noted that Manhattan Area has consistently handled its literature payments well.

Utilities, Transparency, and Annual Reporting

- St. Luke's occupies part of the RSO's former larger space and shares utility costs, but collecting its portion has been difficult.
- The original utility-sharing arrangement was verbal and not documented. The board is seeking a prudent way to recover amounts owed while maintaining a positive relationship with St. Luke's.
- The RSO plans to publish its first annual report in the first quarter of 2027, covering finances, accomplishments, organizational impact, and areas for growth.
- Financial and chair reports are presented every two months at the Regional Service Committee.
- Monthly RSO minutes are available through the RCM upon request.

RSO Activities and Treasurer Workshop

- The board wants to restore learning days, workshops, and other activities at the RSO.
- Joel plans to host a treasurers workshop for group, area, and regional treasurers.
- The workshop will include practical tools, spreadsheets, shared experience, and discussion of different approaches to treasury service.
- Groups and areas were reminded that the RSO space is available for fellowship use when scheduling and capacity permit.
- Joel thanked Manhattan Area for its support and recognized Juan J.'s service as RCM.

Key Follow-Up Items

- Direct October insurance-certificate requests to Solomon W. until the area is notified that the regional website may be used again.
- Confirm that certificates issued after October 15 show the 2026–2027 policy cycle.
- Register for Impossible Dream 3 and support the hotel room block.
- Promote the five open Board of Directors positions and other RSO volunteer opportunities.
- Prepare for implementation of the 30-day literature-payment policy.
- Watch for the RSO annual report in the first quarter of 2027 and details about the treasurers workshop.

Roll Call – Present:

Admin: *MASC Chair* – Solomon W; *MASC vice chair* – Cheryl X; *Secretary* – Jonathan H; *Treasurer* – Crystal W; *Asst. Treasurer* – Julius M;; *Regional Committee Member (RCM)* – Juan J

Standing Committee: *Activities Chair* – Lenée H; *Financial Review Chair* – Mike A; *H&I Chair* – Fred M; *Literature Review Chair* – Cynthia C; *Literature Sales Chair* – Mae W; *Newsletter Chair* – Jade P; *Policy Chair* – Juanita C, *Public Info / Helpline Chair* – Gerri S, *Website Web Servant* – Sabina P

Excused: *Meeting List Coordinator* – Rita L



Absent:

Vacant positions: *Alternate RCM, Unity Chair.*

The September 5, 2026, closing quorum was 20; 15 members were required to conduct business.

THE OPENING QUORUM – 22

Reading of August Area Minutes: Jonathan H.

Discussion: Melvin X asked why H&I got \$300.00 for literature instead of just getting literature

Response: that \$300.00 is allocated as an operating fund. When H&I runs out of literature they put in a motion to use the \$300.00 for literature as needed. Literature is purchased from Ms. Mae if she is available and from the RSO when she is not.

Amendment: Cynthia C. Requested that the minutes from September 5th, 2026, reflect her attendance as she was marked absent.

Response: Minutes were amended to reflect Cynthia C's presence.

Motion: Monica R. moved to accept the reading of the minutes. The motion was seconded by Melvin X.

The motion **passed**.

ADMIN & STANDING COMMITTEE REPORTS

- a) *MASC Chair* – Solomon W. **(Report Attached)**
- b) *Treasurer's* – Crystal W. **(Report Attached)**
- c) *Activities Chair* – Lenée H. **(Report Attached)**
- d) *Activities Treasurer* – Solomon W. **(Report Attached)**
- e) *Financial Review Chair* – Mike A. **(Report Attached)**
- f) *H&I Chair* – Fred M. **(Report Attached)**
- g) *Literature Review Chair* – Cynthia C. **(Report Attached)**
- h) *Literature Sales Chair* – Mae W. **(Report Attached)**
- i) *Meeting List Coordinator* – **(Report Attached with October meeting list)**
- j) *Newsletter Chair* – Jade P. **(Report Attached & posted on www.mascna.net)**
- k) *Policy Chair* – Juanita C. **(Report Attached)**
- l) *Public Info / Helpline Chair* – **(Report Attached)**
- m) *Regional Committee Member* – Juan J. **(Report Attached)**
- n) *Unity Chair* – Solomon W. **(Report Attached)**
- o) *Website Web Servant* – Sabina P. **(Report Attached)**

Motion: Melvin X. moved to accept all standing committee reports. The motion was seconded by Monica R.

The motion **passed**.

GROUP SERVICE REPORTS

Groups Reports submitted by GSRs prior to Monday after Area will be included in the Minutes (including groups that sent in reports before Area). The following GSRs gave reports.



REPORTS EMAILED BEFORE AREA

1. 2 & Over (Hybrid) – Carl P
2. Another Look – Derek S.
3. Belly of the Beast – Sabina P. (group Chair)
4. Bridge Back to Life – Trevor C (read for Gerri)
5. Clean and Seren – Monica R / LaShun B
6. Life @ 99 – Janie P.
7. Life Begins Again – Juanita C
8. No More Excuses – Trevor C.
9. Recovery on the Hudson – Melvin X.
10. Still a Miracle – Tyrone W.
11. Sunday Afternoon Recovery –Terrance P.
12. Sunday Morning Wake Up – Lamar G.
13. Uptown Men's Meeting – Julio R.

VERBAL REPORTS GIVEN AT AREA

14. SOS Virtual – Quamara J
15. It Can be Done Virtually – Margaret H
16. Recovery on Madison – Sheila C

**New GSR emails for minutes
Sheila C. (Recovery on Madison)**

Motion: Quamara J. moved to accept all GSR reports. The motion was seconded by Carl P.
The motion **passed**.

CLOSING QUORUM – 21

OLD BUSINESS

NOMINATIONS

- **Treasurer** – Crystal W. has 33 years clean and has been serving as treasurer for as long as Solomon's been serving as the MASC Area Chair. Before her current position Crystal served as assistant treasurer for the area. Crystal has served as the treasurer for the activities committee and for various groups. Crystal has been doing service since 1993. Crystal has served the area as a correspondence secretary and served as a GSR. Crystal has a willingness to serve and has a sponsor who has a sponsor and likes hanging out with the area. Crystal has retired from MTA.
 - **No other nominations**
- **Assistant Treasurer** – Open
- **RCM** – Juan J. has been serving as the RCM for almost a year and trained under Joel T. for a few months before Joel Transitioned out of the role. Juan has been enjoying this experience and if the area will allow him, he would love to continue fulfilling this role.
 - **No other Nominations**
- **Alternate RCM** – Open
- **Unity Chair** – Open

**We have two nominations for elections next month GRS's please tale this information back to the groups
so we can vote on these positions next in November.**



Discussion / Questions:

Samantha S. asked, "since no one else is nominated can we make a motion that they be put back into the position by acclamation and still take it back to the groups?"

Chair responded: Somebody correct me if I'm wrong, I was always under the impression that even if they're in a position that they will have to nominate, you go back and take it to the groups and then the following month we vote them back in to the position.

Peaceable Kingdom: If somebody put a motion in to vote them in by acclamation then this committee could either vote against or for it.

Chair Responded: That makes sense on a group level but on for the area the GSR's represent the groups and that in order to get the group consensus they would have to take the information back to the groups and bring back the group's consensus.

Jade P & Lenee H: Requested to have clarity from the policy

Policy and Guidelines

Revised November 2024 | Adopted December 2024

Page 5.

- A. **Nominations:** Nominations shall be accepted at the MASC the month prior to an election (typically in April). Nominations for MASC officers will be made by the Groups (the GSR, the Alternate GSR if the GSR is not present, or another Previously Recognized Group Representative). Nominations for Standing Committee Chairpersons will be made by the standing committee for which they are running, or the Groups. If no nomination from either source is made then nominations from the floor (any voting member present, except the Chair) will be accepted.
- D **Voting and Elections:** Elections to all MASC officer positions may be conducted by written ballot, concealed, and tallied by the Secretary and Vice-Chairperson, or by a show of hands by the voting participants. In the event there is no Secretary and/or Vice Chair, the Area Chair will choose two (2) Standing Committee Chairs to tally the ballots. The Chairperson will ask the body which voting method they prefer for each elected position and will also announce the election results. Balloting or a show of hands procedure is to be followed until one nominee has received a clear majority vote. Note that any show of hands voting is a simple majority vote and will require that the nominee be removed from the room for the duration of their election. They will be readmitted once the vote is taken but before the Chair announces the outcome.
- E. **Single Nominee:** In the event of a single nominee, the written ballot or show of hands may be waived by a motion from the floor to move by acclamation (this is a quick way to elect a single nominee). Once a motion is made to elect the nominee by acclamation, the nominee must be removed from the room. Then, the Chair will ask if there are any objections to an acclamation vote. Objections will be made by a voice vote. In the event that there is an objection, the motion fails and a regular, majority, show of hands vote shall be taken. In the event there are no objections, the Chair will declare that the motion to elect by acclamation has passed and will invite the nominee in to be informed and congratulated

NEW BUSINESS



The chair reported that we have a lot of financial motions that needed to be itemized for clarity and efficiency.

Motion

Motion: NB100326A: \$250.00 7th tradition donation to region.

Melvin X motioned to send \$250 to region for a 7th tradition donation.

2nd by Carl P.

Amendment (Crystal w) "I want to amend that motion to maybe \$300 or \$350 to region since we have a few dollars. And secondly when we make money motions, hands should be counted.

Discussion: This led to a discussion concerning the amount of money needed for expenditures within the next two months, not including the payments for the new insurance cycle. Members cautioned prudent allocation of funds. It was recommended that we review and maybe increase after the holiday marathons and successful payment of insurance. Crystal W. agreed withdrew her request for an amendment said motion. There was further discussion on the proceedings of protocol of amendments and Melvin X recounted the events for clarity.

Motion Passed

(18 for, 0 opposed, 0 abstentions)

Motion: NB090526B: Insurance is \$1,579.05 and a 25% down payment is needed (\$526.35) chair recommended that we pay 579.05 as a down payment and then \$250.00 every month after.

Cheryl X. motioned that we spend 579.05 as our first payment towards our insurance

2nd by Melvin X.

Discussion: Juan J. was concerned that the overall number for insurance might change per the last meeting. Solomon reported that he had communication directly from Jerry which solidified the stated figure.

Discussion: Sheila C. If Manhattan area has the money why don't we just pay the bill out right? Why split the bill into 5 payments? The response was we've never paid a bill like that because we don't know what's going to happen from month to month so we leave a certain amount of money in the account to ensure longevity.

Amendment: Jade P requested that the motion be amended to include the remaining payments of \$250 each month until the insurance is paid off.

Amendment (NB100326b)



Cheryl X motioned that we pay 579.05 as the first payment with subsequent payments of \$250.00 each month for the next 4 months to complete the insurance payment in full.

2nd Jade P

Motion Passed
(19 For, 0 Opposed, 0 Abstain)

Motion: NB100326C: \$1500.00 for the holiday marathons at St Mary's.

Monica R motioned that area accept the recommendation to pay \$1,500.00 to St. Mary's Church for the Thanksgiving, Christmas and New Year's Marathon

2nd by Jade P.

Motion Passed
(16 for, 0 opposed, 1 abstention.)

Motion: NB100326D: Last year we spent \$850 for hospitality for the Thanksgiving marathon, and we used 850 for the Christmas and new year's marathon. Chair is requesting the same amount of money to be allocated. Even though the price of food has increased since last year.

Discussion: Sheila C suggested that we take in consideration inflation as the prices have gone up. Sheila also suggested that the figure for thanksgiving be increased as a result of the extensive menu for thanksgiving opposed to the menu for Christmas and New Years which usually consists of sandwiches and sodas. Juan questioned if we have ever run out of food and the answer was no. Members were generally for the proposed increase for thanksgiving. Chair clarified that this motion should only take in consideration Thanksgiving and revisit the Christmas and New Years Marathon at a later date.

Derek S. made a motion to give the activities committee \$1,100.00 for hospitality for the Thanksgiving Marathon.

2nd By Lenée H.

Motion Passed
(18 For, 1 Opposed, 0 Abstain)

Motion: NB100326E: \$280 for 100 chairs for the relocated event to Salem Church on 10/17

Derek S. Motioned that we pay \$280 for the chairs for the upcoming event.

2nd Monica R.

Discussion: Crystal W. requested clarity for checking on the amount of chairs. Lenée and mike



provided clarity that that's for a separate event.

Motion Passed

19 For, 0 Opposed, 1 Abstention

Motion: NB100326F: \$25 to the website committee for collaterals for the learning day 10/10.

Discussion: The posters and markers are just for the website committee to help talk people through navigating the website. Last year Sabina paid out of her own pocket to make these boards. The committee does not have an operating fund. Requesting an operating fund is something that should be brought up in steering.

Sadina P. motioned for \$25 for the website committee to buy poster board and markers for the learning day to make signs to present the website to attendees on 10/10.

2nd Juan J.

Amendment: Cheryl X \$25 is too small of an amount. Made a friendly suggestion to increase the amount to \$40. Sabina Accepted the motion

Motion Passed

13 For, 1 opposed, 0 Abstain

The total financial motions total to \$2,809.05 just for this month. Which is why it was suggested that we revisit increases and exercise prudent spending until after the holidays.

AREA CONCERNS

1. At a recent activities event there were bathrooms allocated to women and an all-gender bathroom and there was no bathroom allocated for the men. The member felt like their rights were being intruded on as a result of no bathrooms allocated for men specifically.
2. A member wanted to go back to the elections after reviewing the policy and cited the policy page 5 titled X. Election procedures, section E which outlined **Single Nominee:**.
3. A new meeting is starting up in Harlem on between 124th and 125th street and St. Nicholas Avenue down in the pillars on Wednesday's called the 10AM in Harlem. A starter kit was requested and the member was informed they needed to pay \$75 for the kit but the group has no money yet.
 - a. The chair provided clarity reported that the literature sales chair was unavailable and that they group had to get the start up kit through region. A member purchased the kit for the group and reported that it cost them \$75.



4. Policy chair reported that they based on the conversations in the chat they responded to a member based on the nature of the question. Policy chair reported that they are still adjusting to the role and have just had their first official meeting and would appreciate it if members would be patient when it comes to matters of policy as they are still learning the ins and outs.
5. Treasures wanted members to be aware that the number quoted for money paid out was subject to change because of things like the mini storage fee and other expenses that will be coming out later in the month. All expenses and transactions will be on next month's report for this recording period.
6. A Member asked if the policy could go out with the minutes so members could read on their own accord.
7. A member requested that we use the raised hand feature and wait to be acknowledged instead of just calling out and talking over one another.
8. A member has a concern about the new meeting and the circumstances surrounding the starter kit. The member stated that when they came to the fellowship a started kit included the 12 and 12, some pamphlets, the readings and other literature. And if we send money to region, there is no reason why a new meeting should be putting up money or borrowing money, or a member having to put out money to for the group to have to pay back. And for the amount of money requested to only get the absolute bare minimum from region is unacceptable.
 - a. It was stated that MASC provides starter kits to new meetings but as a result of the Literature Sales chairs leave of absence they were unavailable, so the group was directed to the region. And the group was informed of what came in the kit which was much less than what they would receive from MASC area with no charge. It was also stated that the items in the regional kit are not sufficient to start a meeting.
9. A member reported that if the region could not supply a sufficient starter kit and we send money to region, we as an area should rethink our donation to the next level of service.

AC100326A:

Tyrone motioned that MASC area provide the group with a starter kit.

2nd by Cynthia

**13 For, 0 Opposed, 1 Abstain,
Motion Passed**

AC100326B:

Melvin X motioned that Solomon W be reimbursed the money for the starter kit.

2nd Cheryl X

**16 For, 0 Opposed, 0 abstain
Motion Passed**



ELECTIONS

Chair announced that we would move back to elections and place Crystal W and Juan J in the waiting room. And proceed with the elections since they are running unopposed.

Samantha motioned that Juan J. running for RCM and Crstal W running for Treasure be put into the position by acclamation, being that it's a singe nomination.

2nd by Derek S.

Motion Passed
14 for, 0 opposed, 0 abstained.

Congratulations to Crystal W our Treasurer
Congratulations to Juan J our RCM

- Assistant Treasure - **OPEN**
- Alternate RCM - **OPEN**
- Unity Chair — **OPEN** (you must be a Unity committee member and be elected at the committee meeting)

OPEN FORUM

RCM – as trusted servants if you all would like him to incorporate anything not already included with in the RCM report please contact Juan directly as he is very flexible and happy to educate and provide more information to the area.

OCTOBER CELEBRATIONS 2026

Keith R. – 40 years
Linwood – 25 years
Merritt – 1 year
Quamara J, 3 years
Rachel celebrating 12 years clean.
Terrance celebrating 26 years clean
Thierry – 5 years

CHAIR FINAL REMARKS

The Chair entertained a motion to adjourn the meeting until 10:00 AM, Saturday, November 7th, 2026.

Motion: Monica R. moved to adjourn the meeting until 10:00 AM, Saturday, November 7th, 2026.
The motion was seconded by Carl P.

MEETING ADJOURNED:



The meeting was adjourned at 12:22 PM with the Serenity Prayer.

**MANHATTAN AREA SERVICE CONFERENCE (MASC) STANDS
ADJOURNED UNTIL 10:00 AM, SATURDAY, November 7th, 2026**

CLOSING QUORUM IS 21

14 members needed to conduct business at the next meeting.